



# **A G E N D A**

## **OCONEE COUNTY COUNCIL MEETING**

### **July 21, 2015**

### **6:00 PM**

**Council Chambers, Oconee County Administrative Offices**  
**415 South Pine Street, Walhalla, SC**

#### **Call to Order**

**Public Comment Session** *[Limited to a total of forty (40) minutes, four (4) minutes per person.]*

#### **Council Member Comments**

#### **Moment of Silence**

**Invocation by County Council Chaplain / Mr. Tom Martin**

**Pledge of Allegiance to the Flag of the United States of America**

#### **Approval of Minutes**

- June 16, 2015 Regular Meeting

**Presentations to Council** *[10 minute maximum per presentation / maximum 2 per meeting]*

**Outdoor Amphitheater / Lakeside Landscaping**

#### **First & Final Reading of the Following Proclamations**

**Proclamation P2015-08 "A PROCLAMATION HONORING MR. TOMMY ADAMS FOR HIS FIFTY YEARS OF PUBLIC SERVICE TO OCONEE COUNTY"**

#### **Administrator Report & Agenda Summary**

#### **Public Hearings regarding the Following Ordinances**

**Ordinance 2015-19 "AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF AN INFRASTRUCTURE FINANCE AGREEMENT AMONG OCONEE COUNTY, SOUTH CAROLINA, US BUILDING INNOVATIONS, INC. AND FOOTHILLS INVESTORS LLC (FORMERLY KNOWN TO THE COUNTY AS PROJECT CRYSTAL), WITH RESPECT TO CERTAIN ECONOMIC DEVELOPMENT PROPERTY IN THE COUNTY, WHEREBY SUCH PROPERTY WILL RECEIVE CERTAIN INFRASTRUCTURE CREDITS IN RESPECT OF INVESTMENT IN RELATED INFRASTRUCTURE; AND OTHER MATTERS RELATED THERETO"**

#### **Third & Final Reading of the Following Ordinances**

**Ordinance 2015-19** *[see caption above]*

## Second Reading of the Following Ordinances

**Ordinance 2015-20** “AN ORDINANCE TO DEVELOP A JOINTLY OWNED AND OPERATED INDUSTRIAL/BUSINESS PARK IN CONJUNCTION WITH PICKENS COUNTY, SUCH INDUSTRIAL/BUSINESS PARK TO BE GEOGRAPHICALLY LOCATED IN OCONEE COUNTY AND ESTABLISHED PURSUANT TO SEC. 4-1-170 OF THE CODE OF LAWS OF SOUTH CAROLINA, 1976, AS AMENDED; TO PROVIDE FOR A WRITTEN AGREEMENT WITH PICKENS COUNTY TO PROVIDE FOR THE EXPENSES OF THE PARK, THE PERCENTAGE OF REVENUE APPLICATION, AND THE DISTRIBUTION OF FEES IN LIEU OF AD VALOREM TAXATION; AND OTHER MATTERS RELATED THERETO” *[re: Project Crystal]*

**Ordinance 2015-22** “AN ORDINANCE CANCELLING, REVOKING, AND RESCINDING OCONEE COUNTY ORDINANCE 2014-24 AND ITS SUBSEQUENT CODIFICATION; AND OTHER MATTERS RELATED THERETO”

## First Reading of the Following Ordinances

**Ordinance 2015-23 [title only]** “AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE IV, DIVISION 8 OF THE CODE OF ORDINANCES OF OCONEE COUNTY PERTAINING TO THE **CAPITAL PROJECTS ADVISORY COMMITTEE**; AND OTHER MATTERS RELATED THERETO”

It was the unanimous vote of the Capital Project Advisory Committee [CPAC] to recommend to Council that they amend the Oconee County Code of Ordinances regarding the membership of the Committee as follows to

[1] amend the code to replace the Infrastructure Advisory Committee member with a member in good standing from one of the three Chamber of Commerce’s active in Oconee County;

[2] that the three Chambers will appoint annually a member on a rotating schedule [to be established];

[3] that each appointment will be for a one year term; and

[4] that an appointee from any Chamber may serve a maximum of three consecutive terms.

**Ordinance 2015-24 [title only]** “AN ORDINANCE TO AMEND SECTION 2-191. “APPOINTMENT; DUTIES” OF DIVISION 4. “**COUNTY ATTORNEY**” OF ARTICLE III. “OFFICERS AND EMPLOYEES” OF CHAPTER 2. “ADMINISTRATION” OF THE OCONEE COUNTY CODE OF ORDINANCES; AND OTHER MATTERS RELATED THERETO”

## Presentations to Council

*[10 minute maximum per presentation / maximum 2 per meeting]*

### ***“Destination Oconee: Realizing the Future of Oconee County”***

*Michelle McCollum/ SC Heritage Corridor &*

*Richard Blackwell, OEA Director and/or Phil Shirley, PRT Director*

*[remainder of page blank intentionally]*

## Discussion Regarding Action Items

### ***“Destination Oconee: Realizing the Future of Oconee County” Plan Adoption***

The Great Outdoors plan is a tourism driven initiative to take advantage of our cultural, natural and historical resources in order to establish Oconee as a thriving outdoor destination. The goal is to marry our distinctive outdoor treasures and strong economic development environment to create jobs, diversify economies, improve our quality of life and inspire stewardship. The plan addresses branding, marketing, tourism destination recommendations, guidelines for growing Oconee and funding options. The South Carolina National Heritage Corridor team facilitated a two year process for our plan which included public input, stakeholder interviews, municipality participation, case study examination, and site visits. The towns of Seneca, Walhalla and Westminster all participated financially and will also be receiving their own outdoor recommendations with this plan. The Oconee Great Outdoors team includes Ken Sloan, Richard Blackwell, Josh Stephens and Phil Shirley. Adoption of this plan will allow staff to begin prioritizing direction for implementation and strategies moving forward.

**It is staff's recommendation that Council**

**[1] adopt the Great Outdoors Plan, and**

**[2] direct staff to begin drafting action plans related to the recommendations included within the plan for Council's future action.**

### **Used Wheel Loader / Rock Quarry / \$242,000**

For normal day-to-day operations, the Quarry utilizes two yard loaders and one pit loader with another older loader used as a backup. On March 26, 2015, one of the yard loaders, a 2000 Kawasaki 115Z-IV threw a rod and cracked the engine block rendering it permanently out of service. At the same time the 2005 Kawasaki loader, also used as a yard loader, was down for extensive repairs of the hydraulic system. In order to continue operations a used 2014 Kawasaki 95Z7 loader was rented from May Heavy Equipment to be used for three months until July when a new loader was included in the budget.

May Heavy Equipment has now offered to sell the used 2014 Kawasaki loader to the County, giving us partial credit for the three months of rent as well as offering a trade in on several other older pieces of equipment at the Quarry for a total amount of \$242,000. A new loader was approved in the 2015-16 budget for \$400,000.00, so this offers a savings of \$147,650.00 over the purchase of a new loader which would cost \$389,650.00.

County procedures for the purchase of used equipment have been followed. The Quarry Manager and Procurement Director recommend purchase of the used 2014 Kawasaki loader. (see attached letters) May Heavy Equipment is also the Authorized Dealer for Kawasaki for the state of South Carolina.

It is the staff's recommendation that Council approve the purchase of one Used 2014 Kawasaki 95Z7 Wheel Loader from May Heavy Equipment, LLC, of Columbia, SC for the cost of \$242,000.00.

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### **RFP 14-02 / Inmate Food Services / \$221,846.50**

RFP 14-02 was issued on April 28, 2015 to select an outside firm to be responsible for all inmate meals at the Detention Center. This outside contractor will be responsible for hiring, training and supervising all kitchen personnel, maintain compliance with local and state food preparation standards, supply all inmate food to meet minimum standards, prepare and serve the food, and clean all kitchen equipment and premises daily. This contract is to start on August 24, 2015, or the actual date that inmates occupy the new Detention Center. The County will be charged monthly, for the actual meals prepared for inmates, based on a sliding scale (provided in attachments) of the cost per inmate meal that is based on the monthly Average Daily Inmate Population.

Eight firms were notified of this RFP and four proposals were received on May 28, 2015. An Evaluation Committee consisting of Kevin Davis, Mikal Fostervold, Steve Pruitt, Josh Stephens and Jeff Underwood reviewed and scored the proposals and unanimously recommended Trinity Services Group, Inc., of Oldsmar, FL for award.

The Oconee County Detention Center staff currently self performs inmate food service with an operational budget of \$172,000 per year for food costs, and staff labor costs of \$127,841 per year; totaling \$299,842 per year. Outsourcing Inmate Food Services to a specific vendor provides the Sheriff Office an opportunity to utilize Detention Officers more efficiently and minimize liability associated with inmate food preparations. Due to bid timelines, Oconee County Detention Center Staff will self-perform food preparation the first two months of FY 2016. Trinity's contract value for this award has been reduced by two months to accommodate Staff self-performing food service. It is estimated that Trinity's Food Service over a 12 month period is \$265,846.50.

**It is the staff's recommendation that Council approve:**

**(1) the award of RFP 14-02, Inmate Food Services to Trinity Services Group, Inc., of Oldsmar, FL, in the amount of \$221,846.50 for a 10 month contract;**

**(2) approve any additions to these food costs based on fluctuations in the ADP, as long as the food budget for the Detention Center is not exceeded and**

**(3) authorize the County Administrator to renew this contract for an additional four years, as long as the amount does not exceed the food amount budgeted for the Detention Center.**

## **RFP 14-16 / Mini Pumper Truck / Crossroads Fire Dept. / \$221,299**

This Request for Proposals was issued May 21, 2015 for one commercial side mount 4x4 "mini-pumper" truck for use by Oconee County Fire Station Number 13 (Cross Roads). This Station currently has a 1992 Ford Engine, a 2001 Freightliner Engine and 2000 Tanker truck. This new Pumper will replace the older model Pumper which will be used as a spare. The local terrain where this truck will be used varies greatly and has some steep inclines, up to a 7% grade, and small narrow roads. This particular vehicle will allow for ease of access on to roads and driveways with limited width. The specifications included a "loose equipment" list of 17 items such as fire hooks, bolt cutters, nozzles, pike poles, and fire extinguishers which are included in the total amount.

On June 23, 2015, formal sealed proposals were opened for this Mini Pumper truck. Fourteen firms were originally notified of this opportunity and three firms submitted proposals. Evaluation Criteria included: Compliance with Specifications (40%), Cost Requirements (20%), Service and Support Requirements (20%) and Capabilities of the Firm (20%). An Evaluation Committee consisting of Charles King from Fire Services, Jed Stone and Mark Bryant from Cross Roads and Ernie Beck from Fleet Maintenance unanimously voted to recommend Fouts Brothers Fire Equipment of Smyrna, GA for this award.

**It is the staff's recommendation that Council approve the award of RFP 14-16 for a Mini Pumper Truck for Cross Roads Rural Fire Station 13 to Fouts Brothers Fire Equipment of Smyrna, GA in the amount of \$221,229.**

## **PO # 51446, CO #1 / W. K. Dickson / Airport / \$110,000**

At the October 18, 2011 meeting, Council approved the award of RFP 11-03 for Professional Services – Airport Engineer and Consultant, to W. K. Dickson and Company, Inc. of Columbia, SC for a five year term for services as needed. Projects exceeding \$50,000 are brought back to Council individually for approval. At the December 2, 2014 meeting, Council approved the award of \$120,000 to W. K. Dickson for the original engineering services for the Airport's Stub Taxiway construction project. This additional \$110,000 is now needed for Task Order #6 (attached) which covers all of their services during the construction phase of this project, including construction observation, quality assurance testing, field surveys and all contract administration. With the addition of Change Order #1 for Task Order #6, PO 51446 will now total \$230,000.00.

This project is funded by the FAA through a grant. The FAA will pay 90% of the costs (\$99,000), the state will pay 5% (\$5,500) and the County will pay 5% (\$5,500). The funding for these additional services was included as part of the new grant that covered these construction costs.

**It is the staff's recommendation that Council approve the award of \$110,000 for Change Order #1 to PO 51446, to W. K. Dickson & Company, Inc. of Columbia, SC for construction phase services for the Stub Taxiway Project, which brings the total of this PO to \$230,000.**

## **Board / Commission Appointments**

- Conservation Bank Board *[4 questionnaires on file]*
- Library Board *[Seat Co-Terminus with DX's II, IV, V -1 questionnaire on file]*

## **Council Committee Reports**

- Law Enforcement, Public Safety, Health & Welfare / Mr. McCall
- Transportation / Mr. Thrift

## **Old Business**

*[to include Vote and/or Action on matters brought up for discussion, if required]*

### **Mortgage Electronic Registration Systems [MERS] Lawsuit / Mr. Moulder**

Council at their June 16, 2015 meeting directed the Administrator to contact other counties to identify why they have not joined the litigation.

## **New Business**

*[None scheduled at this meeting.]*

*[to include Vote and/or Action on matters brought up for discussion, if required]*

## **Executive Session** *[to include Vote and/or Action on matters brought up for discussion, if required]*

*For the purpose of*

- [1] discussion of annual employee evaluations for the Clerk to Council & County Administrator,*
- [2] discussion regarding potential incentive packages for two Economic Development projects: Project Thermal and Project 96, and*
- [3] discussion of a pending litigation matter related to the MP2Net v. Oconee County*

## **Adjourn**

Assisted Listening Devices [ALD] are available to accommodate the special needs of citizens attending meetings held in Council Chambers.

ALD requests should be made to the Clerk to Council at least 30 minutes prior to the meeting start time.

Oconee County Council, Committee, Board & Commission meeting schedules, agendas are posted at the Oconee County Administration Building & are available on the County Council Website

Council's meetings shall be conducted pursuant to the South Carolina Freedom of Information Act, Council's Rules and the Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition. This agenda may not be inclusive of all issues which Council may bring up for discussion at this meeting. Items are listed on Council's agenda to give public notice of the subjects and issues to be discussed, acted upon, received as information and/or disposed of during the meeting. Items listed on Council's agenda may be taken up, tabled, postponed, removed or otherwise disposed of as provided for under Council's Rules, and Model Rules of Parliamentary Procedure for South Carolina Counties, latest edition, if not specified under Council's rules.